

North Carolina Board of Cosmetic Art Examiners  
121 Edinburgh South Dr, Suite 209  
Cary, NC 27511  
919-736-6123

[www.nccosmeticarts.com](http://www.nccosmeticarts.com)

APPRENTICE AFFIDAVIT

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Time:

- The apprenticeship will be effective on the date the apprentice license is issued; time worked under a temporary work permit does not count toward the apprenticeship.
- An apprenticeship cannot be completed in less than 6 months. One must work full-time (38-40 hours/week) to complete the apprenticeship in six months.
- Working less than 38-40 hours per week is considered part-time. A total of 1,040 hours must be completed for any part-time apprenticeship.

The Salon and Supervising Cosmetologist:

- Apprenticeships must be completed in a currently licensed cosmetic arts salon in North Carolina.
- Apprenticeships worked either in a licensed Barber shop or under the supervision of a licensed barber will not be accepted.
- The apprentice must be under the direct supervision of an active and currently licensed North Carolina cosmetologist at all times. The supervising cosmetologist must be licensed for the duration of the apprenticeship.

The Affirmation:

- The apprentice is to complete Section A.
- The supervising cosmetologist is to complete Section B
- Apprenticeships may be completed in more than one salon. Submit an affirmation for every salon in which the apprenticeship was completed.
- White-out or corrections are not accepted on the affirmation.
- Incomplete affirmations will not be processed.

Fees:

- The fee for the cosmetologist license is \$49. For first time licensees this will be a three year license. Please include your payment when submitting your affirmation.
- If your apprentice license is expired at the time you submit this application, then additional fees may be required.
- Cash is not accepted. The preferred method of payment is by money order or certified bank check.

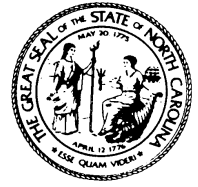
**Revised August 28, 2020**

**Overpayments will be returned.**

**The cosmetology license fee is \$49.**

Office Use Only: Cosmetologist License Number \_\_\_\_\_

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APPRENTICE AFFIRMATION

Section A. (to be completed by apprentices licensed with the NC Board of Cosmetic Art)

\_\_\_\_\_  
Name of Apprentice

\_\_\_\_\_  
Apprentice License Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Full Address

\_\_\_\_\_  
Email

Section B. (to be completed by the supervising cosmetologist White-out or corrections are not accepted.)

This is to certify that the above named apprentice worked under my supervision (check the one that applies):

Full-time (38-40 hours per week) for a minimum of 6 months.

OR

Part-time (less than 38 hours per week) for a total of \_\_\_\_\_ hours.

Dates apprentice worked: From \_\_\_\_/\_\_\_\_/20\_\_\_\_ To \_\_\_\_/\_\_\_\_/20\_\_\_\_

*Note: An apprenticeship can begin only when the apprentice license is issued and must last a minimum of 1,040 hours. Time worked under a temporary permit cannot be used toward apprenticeship hours.*

\_\_\_\_\_  
Licensed Cosmetologist's Signature

\_\_\_\_\_  
Licensed Cosmetologist's Printed Name

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