

Statutory Board Meeting

October 28, 2024

9:00 AM

Board Members Present: Boz Boswell, Tana Tucker, Traci Farmer, Robert Chandler, and Agatha Martin Grimes

Staff: Lynda Elliott and Stefanie Kuzdrall

- I. Call to order 9:10 am
- II. Elections
 - a. By unanimous vote, Boz Boswell was elected to the chair
 - b. By unanimous vote, Robert Chandler was elected to the first vice chair
 - c. By unanimous vote, Traci Farmer was elected to the second vice chair
- III. Ethics Awareness Reminder – Stefanie Kuzdrall
- IV. Minutes
 - a. A motion was made by Agatha Martin Grimes to approve the July 29 and October 7 Minutes, seconded by Traci Farmer. Motion passed.
- V. Old Business
 - a. Legislative update
 - b. Civil Penalties
 1. FY2024 \$115,275.00
 2. September 2024 \$42,345
 - c. Rule Waivers
 1. 14T .0701(p) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48 hours per week per discipline. Online education can be earned in addition to the maximum daily and weekly hours. The board provided a waiver to this rule when it pertains to internship. A poll of the board was conducted, and all members voted unanimously to include internship hours with the online hours.
 2. School Due to hurricane Helene in the Western part of the State A poll of the Board was conducted to allow current licensed schools to bring in portable sinks temporarily until they can get the water safe for use. The board members voted unanimously to allow for portable sinks only until water usage is restored and safe for use. The schools need to ensure only safe, sanitary services are provided, Board infection control procedures are followed, bathroom facilities are kept clean.

A motion was made by Tana Tucker to ratify a poll vote and waivers for portable sinks for schools for impacted Hurricane Helen. The motion was seconded by Robert Chandler, motion passed.

- VI. New Business
 - a. Audit Report
 - b. 93 B Annual Report for NC State Board of Cosmetic Art Examiners. Filing due each year by October 31st.
 - c. Prov has requested we take the one-year extension.
 - d. NCBCA (Database): As reported last meeting work was completed removing schools from collecting personal identifiers and Access Hub went live on August 1, 2024.
 1. We had 3,538 students create accounts in Access Hub as of 10-21-2024
 2. Most schools we received positive feedback, other extremely frustrated.
 3. Work is continuing with Access Hub.
 - e. 2024 Renewal numbers:

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1. 58,377 renewals from July 1, 2024 to October 1, 2024 online only 317 paper payments
2. Phone calls totals 347 on 9-29 229 on 10-1. All callers were provided guidance.
3. Last years numbers: Phone calls totals 205 on 9-29. All callers were provided guidance.
- f. Renewal occurred, 99% online only 608 actual paper payments receipted 7/1-10/1
 - g. School Inspection Rubric I have broken it out into two section.
 1. We have 17 questions regarding school operating schedule, including students' attendance and client access with client service amounts. These 17-question document is given to the school upon arrival so they can complete as the inspector is doing the sanitation and observation portion of the Rubric. By the end of the year, we will have an electronic version of these questions and audit questions that the school will need to respond.
 2. The inspectors complete the observation portion of the rubric.
 3. School student file Audits are including I have added the number of school hours per week compared to the number of open clinic hours per week percentage to the schools' audit report. Schools are required to submit corrections to the audit finding. Schools are reaching out to me regarding their findings, allowing for great conversation. Many school after this conversation have increased their clinic hours. In some cases, I have found the schools were reporting first and last client hours not the actual time the students are working on the clinic.
 - h. Prov has created new reports "Exam Summary" and "Topic Summary" that will provide the schools with feedback on how their students are doing. They will deploy to schools
- VII. Announcements
 - a. Skills USA NC - NC State Fair competitions 125 students
 - b. January 13th- Virtual
April 14th

July 14th

October 20th

Recess for hearings 10:56am motion made by Agatha Martin Grimes and seconded by Robert Chandler.

Motion passed. The meeting reconvened at 12:15pm

The meeting adjourned at 12:18pm