**Evaluation Plan for Haircut Using Scissor (Shears), a Razor and Clipper**

**Wash hands** **Procedure**:

* Wet hands with running water.
* Apply liquid soap.
* Wash palms to the end of wrist, back of hands to the end of the wrist, each finger, and thumb.
* Wash both hands while interlocking fingers.
* Rinse thoroughly with running water.
* Dry with a clean towel or disposable towel.

**Tool Setup Procedure**

* Ensure all tools are clean and disinfected and single- use (porous) items are new
* Ensure electrical instruments are clean, disinfected and in good working order
* Remove disinfected combs, clips, and sheers from closed clean container and place on top of work station

**Client Consultation:**

* Greet client and escort to work area
* Assess the client’s current style.
* Determine the client’s preferences.
* Assess client’s needs
* Assess client’s scalp by performing a hands-on hair and scalp analysis to ensure that there is no inflamed, infected, broken, raised, or swollen skin in the area to be worked on; or

an open wound or sore in the area to be worked on, infection, or infestation (i.e. lice) to prevent from safely performing service

* If client is free from the above the student moves forward with procedure.

**Client Preparation**

* Drape Client for shampoo/conditioner
* Turn collar inside, if necessary
* Place towel lengthwise across the shoulders, cross under the client’s chin. Providing a barrier between the client and the cape.
* Place cape over the towel and fasten securely.
* Drape does not touch the client’s skin at the neck.

**Shampoo/Conditioner Application:**

* Carefully position client’s neck in shampoo bowl
* Hold the shampoo hose and turn water on
* Adjust volume/temperature of water
* Wet hair thoroughly
* Selects the appropriate shampoo for client’s hair type and texture
* Dispense shampoo ensuring the tip of the nozzle does not come into contact with your hand.
* Apply shampoo. Begin at front hairline, using back and forth manipulations until entire head is shampooed.
* Rinse thoroughly.
* Dispense conditioner ensuring the tip of the nozzle does not come into contact with your hand.
* Apply conditioner evenly down the hair shaft to the ends without getting on scalp ensuring even distribution.
* Rinse thoroughly.
* Towel dry.
* Clean shampoo area and product dispensers.
* Return to work area.

**Service Performance:**

Shears Blunt Cut

* If towel is wet change towel out from under the cape and replace with a dry clean towel.
* Remove tangles from hair using a wide-toothed comb starting at the ends working up to the scalp
* Part the hair into 4 (or state how many you require) sections: (state the how you part) Clipping hair up in each section.
* Pick up your shears.
	+ Insert your ring finger through the smaller hole in the shears which has the extension (called a tang) and your thumb through the larger hole.
	+ Rest your middle and index fingers along the handle behind the blades
	+ Relax your hand and manipulate the shears open and closed by moving your thumb only
* Palm the scissors in your dominant hand (shears) (by removing the thumb from the scissors and ensuring they are closed and pointed away from the head) and with the comb create two diagonal forward partings from the occipital to behind the ear creating a ½-inch wide subsection. Secure the remainder of the hair with a clip.
* Angle the head forward slightly. Begin in the center combing with a fine-toothed comb, comb the hair at a 0-degree elevation to its natural fall.
* Select the first section of hair for establishing a guide, comb the hair straight, secure ends between fingers holding tension on the hair.
* Hold hair away from the scalp and ears, place your thumb through the larger hole in the shear, cut to the desired length for the section between the fingertips ensuring not to cut past the second knuckle.
* Palm shears
* Comb again to check consistency of length.
* Repeat sectioning and cutting steps on the opposite side, starting cut from the outer corner, using the length of first subsection as a guide
* Check cutting line for balance (slight arch) before moving on.
* Palm shears securely while sub sectioning hair maintaining control of the shears.
* Using the guideline established, drop the back subsection in ¼ inch wide horseshoe subsections
* Work section by section combing the hair down to match the guideline holding the finger position straight and using proper ergonomics to maintain posture and body position while cutting the hair and moving around the client’s head.
* Cross-check haircut using the comb while palming the scissors (shears) to make sure it is at a 0-degree and guideline was followed.
* Continue sectioning the hair in partings. Reposition the client’s head up slightly.
* Once the haircut in complete, cross check to ensure the cut is even.

Using the razor

The razor can be used in any haircut instead of shears or in addition to shears

* Hold the straight razor in your dominant hand.
	+ Place your index, middle, and ring finger on the back of the blade.
	+ Set your pinky finger on the tang of the blade.
	+ Rest your thumb on the side of the blade.
* Palm the razor ensuring the blade is pointed away from the head
	+ Curl the razor in your ring finger and little finger to palm the razor
	+ Hold the comb between your thumb and index and middle fingers.
	+ Ensure you have a firm grip on the razor with the ring and little fingers to keep the open blade from sliding.
* With the razor you can cut horizontal, vertical, and diagonal lines above your fingers
* Keep razor parallel to the subsection and approaching the subsection with the blade at an angle o Razor kept parallel to subsection (used to thin the ends of the hair using the entire length of the razor blade)
* Approach subsection with blade at an angle (uses one-third of the length of the blade, at a 45-degree angle while making small strokes that work through the subsection
* Razor can be used to remove weight to taper the hair. On damp hair, hold the section out from the head with your fingers at the ends. Place the razor flat to the hair, 2 to 3” away from your fingers. Gently stroke the razor, removing a thin sheet of hair from the area.

Men’s Clipper Cut

* If towel is wet change towel out from under the cape and replace with a dry clean towel.
* Remove tangles from hair using a wide-toothed comb starting at the ends working up to the scalp
* Begin the horseshoe section by taking a parting from recession to recession to create a section below the crown, dividing the top from the bottom.
* Make sure your section is clean and balanced.
* Starting at the back, elevate the hair up parallel to the horseshoe section and elevate at 90 degrees.
* You will be holding the section horizontally.
* With shears, cut the section 1 ½ inch in length on the inside of your fingers.
* Follow that same guide and technique around the horseshoe section.
* You should end up with a 1-inch section parallel to the horseshoe that follows the head shape.
* Cross-check the sides to eliminate any corners in your design line.
* When complete, blow dry the section below the horseshoe with a comb in a downward motion until dry.
* The section that you’ve cut around the horseshoe will serve as a guide.
* Using clippers, starting on the side of the front hairline, hold your comb in a slight diagonal back angle against the scalp.
* Elevate the hair out at 90 degrees to expose your guide.
* Place your clippers against the comb and cut the section up to your guide.
* Tilt the comb at a 45-degree angle and cut short to long.
* The longest point will be your guide below the horseshoe. (For a tapered, uniform look, place the comb at the scalp and avoid tilting the comb.)
* The subsection cut will be no wider than the width of the comb.
* Use steady uniformed strokes and glide the clippers up the comb to the guide.
* Continue to comb the hair in a slight diagonal back fashion, elevating it at 90 degrees, and cutting to your guide.
* Continue this technique until you’ve reached the center back.
* Complete the opposite side with the same technique cutting to the center back and cross-check horizontally.
* Once you’ve completed the underneath, blow dry the hair below the horseshoe to remove loose hairs.
* Using the clipper and a ¼ inch guard, shorten and shape the hair around ears.
* Blend or outline the perimeter of the haircut; you may use a clipper or trimmer.
* Using a water bottle, re-wet the top section.
* Switch back to cutting shears and create a ½ inch center profile section from the front hairline to your guide below the crown.
* Starting at the center back, using the 1 ½ inch guide from the horseshoe, elevate guide to 90 degrees.
* Cut the guide following the head shape.
* Complete your profile section to the front hairline.
* You’ve completed your profile section, you will then take a radial section from above the apex to the parietal ridge.
* Here you will take pivoting pie-shape sections from below your radial section.
* Following your guideline, elevating the hair at 90 degrees, and cut until you’ve completed the radial section on both sides.
* Cross-check by parting the hair in the opposite way from which you cut it.
* When you reach the top of the section, you will switch to making horizontal subsections, elevating at 90 degrees.
* These subsections will be cut following your guide from the center and behind the radial section.
* When you reach the parietal ridge, elevate the hair at 90 degrees, and cut the corners to blend with the sides.
* Cross-check by parting the hair in the opposite way from which you cut it.

Throughout the entire service:

* Cut with scissors (shears) razor and clippers in a safe manner, parallel following the guide.
* Remove thumb from shears and palms shears correctly while sub sectioning hair maintaining control of the shears in a safe manner.
* Held the razor correctly while sub sectioning hair maintaining control of the razor in a safe manner.
* Take extra care when removing and disposing of the razor blade. Discard used blades in a puncture-proof container
* Held the clipper correctly in a safe manner.
* Maintain drape throughout service.
* If an implement, comb or clip is dropped stop the service
	+ Immediately pick up the implement places in the closed container labeled “To Be Disinfected”.
	+ Sanitize hands;
	+ Remove a disinfected comb or clip and proceeds with the service.

**Post Service:**

* Client follow up: Discuss maintenance and after care
* Single use items are discarded.
* Place implements in a closed container labeled “To Be Disinfected”.
* Place cape and used towels into closed container until laundered.
* Remove hair from work area.

**Work area cleaned and disinfected.**

* Identify proper cleaning agent and reads manufacturer’s directions.
* Follow manufacturer’s directions for mixing/usage
* Wipe workstation/area with cleaning solution, to remove debris.
* Identify disinfectant that is bactericidal, virucidal and fungicidal; EPA approved for use in salon setting.
* Follow manufacturer’s directions for mixing and/or using appropriate aerosol disinfectant.
* Disinfect electrical equipment stored in clean area separate from other implements.

**Wash hands**

**This evaluation plan is graded on a 100-point grading scale. A score of 70 or above must be achieved to pass this evaluation plan.**