

North Carolina Board of Cosmetic Art Examiners
121 Edinburgh South Dr, Suite 209
Cary, NC 27511
919-736-6123

www.nccosmeticarts.com

APPRENTICE AFFIDAVIT



Time:

- The apprenticeship will be effective on the date the apprentice license is issued; time worked under a temporary work permit does not count toward the apprenticeship.
- An apprenticeship cannot be completed in less than 6 months. One must work full-time (38-40 hours/week) to complete the apprenticeship in six months. All apprentice licenses expire every year on October 1 and need to be renewed by logging in at www.nccosmeticarts.com.
- Working less than 38-40 hours per week is considered part-time. A total of 1,040 hours must be completed for any part-time apprenticeship.

The Shop and Cosmetologist:

- Apprenticeships must be completed in a currently licensed cosmetic art shop in North Carolina.
- Apprenticeships worked either in a licensed Barber shop or under the supervision of a licensed barber will not be accepted.
- The apprentice must be under the direct supervision of an active and currently licensed North Carolina cosmetologist at all times. The supervising cosmetologist must be licensed for the duration of the apprenticeship.

The Affirmation:

- The apprentice is to complete Section A.
- The supervising cosmetologist is to complete Section B
- Apprenticeships may be completed in more than one shop. Submit an affirmation for every shop in which the apprenticeship was completed.
- White-out or corrections are not accepted on the affirmation. Incomplete complete affirmations will not be processed
- To turn in the affirmation one of the three options:
 1. mail it
 2. email it to vbrumley@nccosmeticarts.com
 3. uploaded by logging in at www.nccosmeticarts.com (choose Document Upload)

Fees:

- The fee for the cosmetologist license is \$49. Fees may be mailed with the Affirmation or submitted online at www.nccosmeticarts.com
- If your apprentice license is expired at the time you submit this application, then additional fees may be required.
- Cash is not accepted.

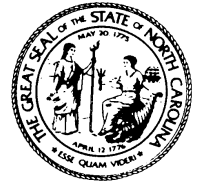
Revised May 2023

Overpayments will be returned.

The cosmetology license fee is \$49.

Office Use Only: Cosmetologist License Number _____

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APPRENTICE AFFIRMATION

Section A. (to be completed by apprentices licensed with the NC Board of Cosmetic Art)

Name of Apprentice

Apprentice License Number

Phone Number

Full Address

Email

Section B. (to be completed by the supervising cosmetologist White-out or corrections are not accepted.)

This is to certify that the above named apprentice worked under my supervision (check the one that applies):

Full-time (38-40 hours per week) for a minimum of 6 months.

OR

Part-time (less than 38 hours per week) for a total of _____ hours.

Note: An apprenticeship can begin only when the apprentice license is issued and must last a minimum of 1,040 hours. Time worked under a temporary permit cannot be used toward apprenticeship hours.

Licensed Cosmetologist's Signature

Licensed Cosmetologist's Printed Name

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