

North Carolina Board of Cosmetic Art Examiners  
1201 Front Street  
Suite 110  
Raleigh, NC 27609  
[www.nccosmeticarts.com](http://www.nccosmeticarts.com)



**Salon License Renewal Application**

Please fill out the application completely, any missing information may result in the failure to process the form. **This form may not be used to request a change of address.**

SALON NAME: \_\_\_\_\_

SALON LOCATION ADDRESS: \_\_\_\_\_

OWNER NAME(S): \_\_\_\_\_

FILE NUMBER: \_\_\_\_\_

NUMBER OF CHAIRS: \_\_\_\_\_  
(for upcoming year)

LICENSE NUMBER: \_\_\_\_\_

\_\_\_\_\_ Salon (\$3 per active chair plus \$10 processing fee)

Late renewals or expired licenses are subject to additional late fees. Please submit renewal application with a money order or certified check made payable to: **NC Board of Cosmetic Art Examiners.**

Early renewals: October-November will be printed December 1<sup>st</sup>

**Fee Schedule**

December 1-February 1	\$3 per active chair + \$10 processing
February 2-March 1	\$3 per active chair + \$10 processing + \$10 late fee
March 2 and after	\$3 per active chair + \$10 processing + \$10 late fee + \$25 reactivation fee

Note: payments by personal/business checks will delay the process by 6 weeks.