

HEADLINES

Volume 5, Issue 4

Fall 2007

Board Members

- Ray Mitchell
Chairman,
Wilson
- Tammy Larkins
Cary
- Rita Harris
Raleigh
- Earl Johnson
Clayton
- Debbie Chaffin
Mocksville
- Elizabeth Grant
Wake Forest

Executive Director

- Doug Van Essen
Morrisville

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Exams Return to NIC Electronic scoring a first!

In an effort to improve the quality and scoring of exams, the Board voted last July to bring back NIC as exam provider. NIC has offered written exams since the 80s and the practical exam since 1997. The Board acquired their own exam center in February and hired their own examiners for the program last year.

The Board and exam candidates will work exclusively with LaserGrade, the NIC administrative center. LaserGrade will handle all scheduling tasks for both written and practical exams, while providing onsite scoring reports for written exams. Written exam locations will be available through-

out North Carolina, and neighboring states. Practical exams will be held at the Boards exam center in Raleigh, with annual exams scheduled at Haywood Community College, Clyde, and Coastal Carolina Community College, Jacksonville.

A huge step forward in scoring was made with the practical exam. Examiners now use laptop computers to score students, a first for states with the NIC exam. Following the exam, results are instantly scored, students receive their pass/fail results immediately, and can then make the short half mile drive to the Board's office to obtain their license. The Board also began the ac-



ceptance of credit cards to make first time licensing truly an automated process. Students may schedule their exams by calling LaserGrade at (800) 211-2754. Written exams may be scheduled 24 hours prior to the exam and practical exams require a minimum of one week's notice. Rates are set at \$50 for the written exam and \$69 for the practical exam. To cancel and reschedule an exam costs an additional \$30.

Online Initiatives a Huge Success!

Cosmetologists exceeded expectations for their first renewal offering online licensing with a 56% usage rate. Estheticians renewed online at a 59% rate. This was a strong signal that the cosmetic art community wants more electronic ways to interact with their Board.

New ideas for the online payment arena include duplication requests, certification requests, and license reactivation requests. The Board is also working to have additional applications made available for electronic submission, including licensing and salon appli-

cations. Most Board forms can now be filled out online, printed and mailed, as we work to devise ways to improve the system and reduce paperwork. Continuing education is also becoming completely electronic, as providers supply electronic attendance rosters.

Schools/Shops Sanitation Update

The number of schools/shops receiving a B grade during July—September 2007 was 83. This was a sharp decline from 180 B grade establishments recorded during the previous quarter. Inspectors are emphasizing cleanliness by reviewing the cleaning/disinfection record for all foot spas.

Schools

Asheville High School, Asheville

Hillside High School, Durham

**Richmond Senior High School
Rockingham**

**Saigon Nail College
Greensboro**

**Stanly Community College
Albemarle**

Salons

Boone:
**JC Penney Styling Salon 2038-8
Sharp Cuts
Smart Cuts
TT Nails**

Charlotte:
**A Total Experience Salon & Spa
Carmen Unisex
Creative Nail & Tan
Dynasty Nails
Exclusively Yours Hair Designs
Guaranteed Nails
Happy Nails
L.A. Nail
L-Nails
Mainline Gallery Designers
Salon
My Bella Spa (Mallard Creek)
My Bella Spa (Rea Road)
Nail Max
Nail Trix
Nails Atlantic
Nails Inn
Nails Up**

**New Style
Pizazz Hair Design Studio
Polished
T H Nail
Tips 2 Toes
Today's Nails
Van Nails**

Concord:
**Carmen's Salon
Hair Cuttery #2458
M. Nails
Regal Nails**

Durham:
**Modern Nails
Nail Trix (University Drive)
Nail Trix (Fayetteville Street)
Top Nails**

Fayetteville:
**#1 Nails
M & J Beauty & Barber Shop
Q Nails**

Gastonia:
**Day Nails and Skin Care
Majestic Nails**

Greensboro:
**Lee Spa Nails
Rose Nail I**

Hickory:
**Alta Dickinson Salon
Corte Latino**

Mount Airy:
**DV Nails
Regal Nail**

Raleigh:
**Hair Color Xperts
Nail Castle
Nicholson Beauty Salon**

Wilmington:
**Double Pearl Nail Spa
Dynamic Images Salon & Spa
Renee's Salon At The Woods**

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Board Staff

**Bernetta Smith
Operations Officer
(919) 715-3179**

**Connie Wilder
Inspections Officer
(919) 733-4117 x.232**

**Stefanie Kuzdrall
Enforcement Officer
(919) 715-0018**

**Carolyn Neiman
Accounting Officer**

**Candice Jones
Exam Liaison
(919) 715-3171**

**Marie Mack
CE Administrator
(919) 715-3174**

**Vernet Brumley
(919) 715-3170
Cheryl Grant
Deana Thomas
Audra Mayhand
(919) 715-3178
License Processors**

**Julie Creager
(919) 733-7478
Reciprocity Admin.**

**Tanya Wortman
Dianne McLamb
School Liaisons**

**Janice Fenner
Regina Benjamin
Examiners**

**Traci McCloskey
HR Specialist**

Board Licensing FAQ

Why can't I renew online?

Cosmetologists: Only licensees that have held their license prior to October 1, 2004 may renew online. New licensees do not need all 24 hours for renewal which will cause the online system to reject the renewal. Licensees who have let their license lapse prior to October 1, 2007 will also need to renew by mail, as they owe differing renewal fees.

Estheticians/Manicurists: Only those people holding a license prior to October 1, 2006 may renew online. Again, new licensees are exempted from CE for the first year of licensure and must renew by mail.

If you cannot renew online you may also be entering your license number preceded with the letter C, E, M or A. You can only enter the numeric portion of your license number.

I completed my final CE hours today but the online system will not allow me to renew. What am I doing wrong?

CE hours are not immediately reported to the Board. CE providers have 10 days to advise the Board of licensee course completion. When the verification is complete, the individual's license file will be electronically updated. After which, the licensee may renew the license online. Licensees may also send a money order for their fees. Once we are notified of CE course completion, your file will be updated and the renewal will be completed.

I want to be placed on the inactive list. What are the benefits of the list and how do I go inactive?

To define a few terms:

Current license—that which is valid and in good standing with the Board.

Inactive license—that which can

defer continuing education indefinitely. Only a current license may be placed on the inactive list. Work for compensation is not authorized, although beauty supplies may be purchased as accorded a current licensee. Apprentice licenses and current licenses exempted from CE cannot be made inactive.

Reactivation—returning the license to active status. Licensee must complete up to 24 hours of CE and pay a reactivation fee of \$10.

To complete the process, go to our website and download the "Inactive License Request" form. Complete the form and mail it to us. Electronic inactive request forms are a future agency project to eliminate the need for additional mailings.

I'm late renewing my cosmetologist license. What are the total fees and how do I submit them?

Renew licenses online or send a money order for \$59 (\$39 license fee + \$10 late fee + \$10 processing fee).

New CE Policies Receive Board Approval

By October 1, over 42% of all eligible cosmetologists renewed their license by the deadline. This number is well in line with renewal rates of the past. Manicurists and esthetician renewal rates were over 60%. Licensees have definitely adjusted to the new continuing education (CE) re-

newal requirements. To further improve the CE program, during the October's meeting, the Board decided to implement two new policies affecting course approval. Effective immediately, programs shall not be approved in segments of less than two hours. One hour

CE courses will no longer be allowed. Secondly, courses will only be valid for a two year period beginning January 1, 2008. All previously approved courses must be resubmitted for approval. This change insures all courses stay current and comply with updated regulations.

Salon License Renewal Begins December 1

On December 1, the annual renewal for salon licenses kicks off. Although the deadline is February 1, we suggest completing the renewal early and avoid the last minute rush. Salon owners will be able to renew online, as in the past. Over 13,000 shops will be renewing li-

censes this year. We expect over half of all shops to renew online and avoid the trip to obtain a money order. The online renewal page will automatically calculate the correct amount owed. You may also renew by mail sending a money order for the correct amount (\$3 per active

chair + \$10 processing fee). If you plan to expand your number of active workstations (chairs) in the next year, we would suggest adding the expansion to your renewed license at the time of renewal to avoid the extra processing cost of another license.

North Carolina Board of Cosmetic Art Examiners
1201 Front Street
Suite 110
Raleigh, NC 27609
www.nccosmeticarts.com



Out of State Credit for Continuing Education Hours

Name

License Number

Address

On _____ I attended _____ hours of continuing education instruction at:

Name of school or class

Address

The course consisted of: _____

Name and type of course

Instructor's Name

Instructor's Signature

Telephone Number (_____) _____

IMPORTANT INFORMATION

Licensee **MUST** attach a CURRICULUM, DESCRIPTION, ITINERARY, or TIMED OUTLINE, provided by the educator of the class, to this form. Credit hours **WILL NOT BE ACCEPTED** without a description of the course content submitted with this form. Form submission must be postmarked no later than 30 days after completion of the continuing education course.

Mail this form and the attached curriculum to:
NC State Board of Cosmetic Art Examiners
1201 Front Street, Suite 110
Raleigh, NC 27609
(919) 733-4117

NORTH CAROLINA STATE BOARD OF COSMETIC ART EXAMINERS
1201 FRONT STREET, SUITE 110
RALEIGH, NC 27609

Prsrt. Std.
U.S. POSTAGE
PAID
PERMIT #258
RALEIGH, NC



We're on the Web!
nccosmeticarts.com

Backpage Headliners

CONTACT POINTS
EMAIL:
nccosmo@nccosmeticarts.com
TELEPHONE: (919) 733-4117

BOARD MEETINGS
JANUARY 8, 2008
APRIL 1, 2008
JULY 8, 2008

Meetings are held at the Board Office:
1201 Front St., Ste. 110
Raleigh, NC 27609



Doug Van Essen, Executive Director, and Helen Frazier, former Board member, welcome John Paul DeJoria, Co-Founder and CEO of John Paul Mitchell Systems, to Raleigh where he was celebrating the Grand Opening of The Emerald Academy, a Paul Mitchell Partner School. In attendance at the event were local school owners, salon managers, and students. John Paul motivated students that "an exciting life was just around the corner." He flew on to Atlanta following his visit.