

North Carolina Board of Cosmetic Art Examiners  
1201 Front Street  
Suite 110  
Raleigh, NC 27609  
[www.nccosmeticarts.com](http://www.nccosmeticarts.com)



### **Special Arrangements Application**

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According to the NC Administrative Code T21:14N.0107 SPECIAL ARRANGEMENTS for examinations can be made as follows:

(a) If a candidate has a disability which will require special arrangements to take an examination, the candidate shall request such arrangements with his or her application for examination. The request for special arrangements shall be in writing and shall set out in sufficient detail what special arrangements are needed. The Board shall make reasonable accommodations for candidates requesting assistance under this Section, including any assistance required by applicable provisions of the Federal Americans with Disabilities Act. Please submit the requested information with your application for examination.

**Please complete the appropriate forms and return to the State Board office along with your application for the examination.**

1. Name of Candidate: \_\_\_\_\_

2. Social Security Number: \_\_\_\_\_

3. Address: \_\_\_\_\_

4. Type of Examination:

Cosmetologist \_\_\_\_\_

Apprentice Cosmetologist \_\_\_\_\_

Manicurist \_\_\_\_\_

Esthetician \_\_\_\_\_

5. Description of requested special arrangements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**This Section To Be Completed By A Qualified Professional  
Please attach the letters to this form.**

I, \_\_\_\_\_, being duly sworn,  
have known \_\_\_\_\_, a student at \_\_\_\_\_  
\_\_\_\_\_ since \_\_\_\_\_ in my capacity as  
\_\_\_\_\_.

**Professional's Signature** \_\_\_\_\_

Subscribed and sworn to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Notary Public** \_\_\_\_\_

My commission expires \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for the County of \_\_\_\_\_

SEAL